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# Minutes of the Borough Council Zelienople, PA

3/11/2024 7:30 PM

Council-Regular

MasterID: 766

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The March 11, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President, Mary Hess, in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all advertisement rules, and the public had access to the meeting and could participate. In-person attendants were Council Members President Mary Hess, Andrew Mathews, Doug Foyle, Steve Schoppe, Gregg Semel, Dan Fritch, Spencer Mathew, and Mayor Thomas Oliverio. Junior Council Member Kyra Fazio was also present.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance. Public Works Director Chad Garland attended remotely via phone.

## **PLEDGE OF ALLEGIENCE:**

The Pledge of Allegiance was led by Mayor Thomas Oliverio.

## **VISITORS:**

Nicole Sloka, Randy Hart, Mike Flood, and Jean Flood

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## **PUBLIC COMMENT**

- Nicole Sloka gave an update on the Library and the activities they are having
- Randy commented on the donation to redo the Fire Bell in front of the Municipal Building
- Mike Flood commented on flooding concerns at their address; asked Borough to look at it

## **CONSENT AGENDA:**

A motion was made by Mr. Andrew Mathew, seconded by Mr. Foyle, to approve:

1. Minutes of February 26, 2024 Council Meeting
2. Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion Carried 7-0

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## OLD BUSINESS:

None

## NEW BUSSINESS:

### BILLS TO BE PAID

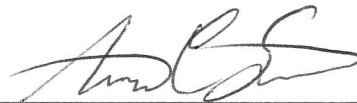
A motion was made by Mr. Semel, seconded by Mr. Mathew, to approve the "bills to be paid report" for March 11, 2024, totaling \$291,316.51.

Motion Carried 7-0

### CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #519-24 TO ALLOW THE ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW CORNER PARK PROMOTING THE SHAMROCK SHUFFLE

A motion was made by Mr. Andrew Mathew, seconded by Mr. Schoppe to approve Resolution #519-24 which would allow the Rotary Club to erect a 2 foot by 20-foot Banner Sign at Grandview Avenue and Main Street advertising the Shamrock Shuffle on March 23, 2024. This banner would be in place from March 12, 2024, to be taken down on March 24, 2024.

A full and true copy of Resolution #519-24 can be found in the Resolution Book.



Borough Manager

Motion Carried 7-0

### CONSIDER SPECIAL EVENT PERMIT APPLICATION – SENECA VALLEY NORTH ATHLETIC ASSOCIATION (SVNAA) CASH BASH FUNDRAISER

A motion was made by Mr. Schoppe, seconded by Mr. Spencer Mathew to approve the Special Event Permit Application – Seneca Valley North Athletic Association (SVNAA) Cash Bash Fundraiser to be held on May 18, 2024 from 4:00 PM to 11:00 PM at the Zelienople Community Park, large Rotary Shelter #2 provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local Laws.

Motion Carried 7-0

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## **CONSIDER SPECIAL EVENT PERMIT APPLICATION – EXPLORE ZELIE 2024 ZELIENOPLE PUTT N POUR**

A motion was made by Mr. Andrew Mathew, seconded by Mr. Semel to approve the Special Event Permit Application – 2024 Zelienople Putt N Pour to be held on August 17, 2024 from 11:00 AM to 5:00 PM on Main Street sidewalks throughout downtown Zelienople and the closure of E. New Castle Street from Main Street to High Street provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local Laws.

Motion Carried 7-0

## **CONSIDER SPECIAL EVENT PERMIT APPLICATION – ZELIENOPLE AREA BUSINESS ASSOCIATION (ZABA) THURSDAY NIGHT OPEN AIR MARKET**

A motion was made by Mr. Schoppe, seconded by Mr. Fritch to approve the Special Event Permit Application – Thursday Night Open Air Market every Thursday between May 2, 2024 and September 26, 2024 from 4:00 PM to 9:00 PM along the sidewalks of the Main Street corridor and including the Spring Street lot as in years past, closing the E. New Castle Street and Spring Street lot, provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local Laws.

Motion Carried 7-0

## **CONSIDER APPOINTMENT TO THE CIVIL SERVICE COMMISSION**

A motion was made by Mr. Semel, seconded by Mr. Andrew Mathew, to appoint Spencer Mathew to the Civil Service Commission for the term ending January 1, 2028.

There is a vacancy on the Civil Service Commission due to Gregg Pepper's appointment to the Planning Commission, therefore it is necessary for the Brough Council to make an appointment to fulfill the term of Gregg Pepper on the Civil Service Commission for the rest of the expired term.

Motion Carried 7-0

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## **CONSIDER FOR ESTIMATE 5 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH ELECTRIC UTILITY UNDERGROUND SERVICE WORK PROJECT – CONTRACT 20-02**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Fritch to approve M and B Services LLC Contract 20-02 Estimate No. 5 for the Zelienople Borough Electric Utility Underground Service Work Project in the amount of \$20,646.73. Reimbursement will be requested from the DCED grant once paid by the Borough.

Motion Carried 7-0

## **AUTHORIZATION TO PURCHASE ZERO TURN MOWER**

A motion was made by Mr. Andrew Mathew, seconded by Mr. Foyle to authorize the purchase of a new 2024 Bobcat ZT 6161 zero turn mower from Bobcat of Pittsburgh for \$11,199.00.

The 2024 Capital Purchase Budget for Public Works included the purchase of a new zero turn mower to replace the 2006 Bobcat Zero Turn Mower. A 2024 Bobcat ZT 6161 has been selected.

Motion Carried 7-0

## **CONSIDER AUTHORIZATION TO RESTORE 1900'S FIRE BELL**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Semel to authorize the Restoration of the 1900's Fire Bell by All State Clock and Bell for 3,600.00. Instead of repainting the Fire Department bell located at the Municipal Building, All-State Clock and Bell determined that our bell is brass and could be restored to an oil finish.

A commitment of \$1,800.00 from the Randall Hart Family Community Enhancement Fund will be used to offset the costs to the Borough. The remaining dollars will be funded from the General Fund Budget.

Motion Carried 7-0

## **OTHER BUSINESS:**

The Manager requested an executive session for contractual and potential litigation.

Time of Break 8:05 PM; Return 8:12 PM

Executive Session Time: 8:12 PM; Return 8:31 PM

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Being no further business, President Hess closed the meeting at 8:31 PM.

ATTEST:



Andrew C. Spencer  
Borough Manager



Mary E. Hess  
Council President

Approved by me this 25<sup>th</sup> day of March 2024.



Thomas M. Oliverio  
Mayor